nexi

Nexi SmartPOS® Mini

PAX A50

Operating Instructions



September 2023

Operating Instructions: Nexi SmartPOS® Mini PAX A50

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1. Launch application

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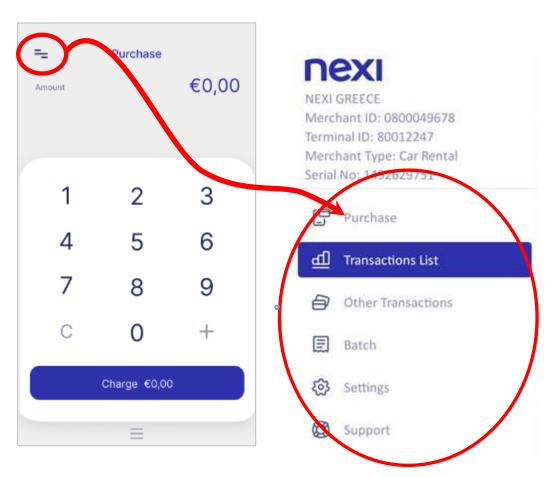
1 Initial Menu	2 Get Started	3 Ini	itiate a P Transad	Purchase ction
Tuesday, May 16 16:44 For assistance call © +30 2106244300	ΠΕΧΙ	 Amount	Purchase	€0,00
Pay Store Info		1	2 5	3 6
Calculator Tools	Get started	7	8	9
nexi ·	Get started		Charge €0,0	
Press "Pay"	To start please press "Get started".		≡ I be auto irected t	omatically to the

purchase screen.

2. Menu

R

On the top left of every screen, click on the 3 dashes to view the Menu.



3. Purchase



* Installments and Tip Options are available to specific merchants upon request and are subject to approval.

€20,00

Tip*

Add Tip

5% (€1,00)

10% (€2.00)

15% (€3.00)

Custom

No Tip

←

Payment Amount

1 Enter Amount				
=_ Amount	Purchase	€20,00		
1	2	3		
4	5	6		
7	8	9		
С	0	+		
Charge €20,00				
	≡			

Please enter the transaction amount and then click "Charge".

nex

If it is available for your company and if the customer requests it, please press the tip amount or percentage. Alternatively, press the option "No Tip".

If it is available for your company and if the customer requests it, please enter the number of installments . Alternatively enter the number "0".

Installments*

Instalments

2

5

8

0

Add Instalments 2

€20,00

3

6

9

+

2

3

←

Payment Amount

1

4

7

С

Instalments

Card Reading 4 If the 4 Payment × customer Total Amount wishes to €20,00 pay with a digital wallet 00:30 (Apple Pay, Google Pay, Insert, Swipe or Tap to Pay Samsung Pay), ask them to bring their device closer to the POS. 5

Tap the card over the POS or insert it into the card reader.



3. Purchase



×



** Dynamic Currency Conversion (DCC) is available to specific merchants upon request and is subject to approval.

PIN

Enter your PIN

Please enter your card PIN number

6

0

5

9

8

4

7

3

1

0

6

2

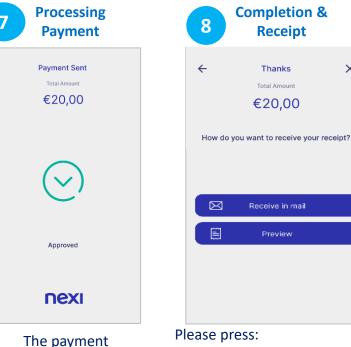
لے

Amount 15/05/2023 08:21:4	20,00
15/05/2023 08:21:4	
	10
Exchange Rate: 1 EUR = :	1.135600 USD
nc. markup over Wholesale	3.90 %
Select Currency	
EUR: 20,00	0
USD: 22.71	0

Currency Solection **

If supported for your company and if the customer's card is in a currency other than €, please hand the POS to the cardholder so that they can select the currency of the transaction and press "Continue". nex

If requested, hand the POS to the customer to enter their PIN. Then press the green key.



transaction is

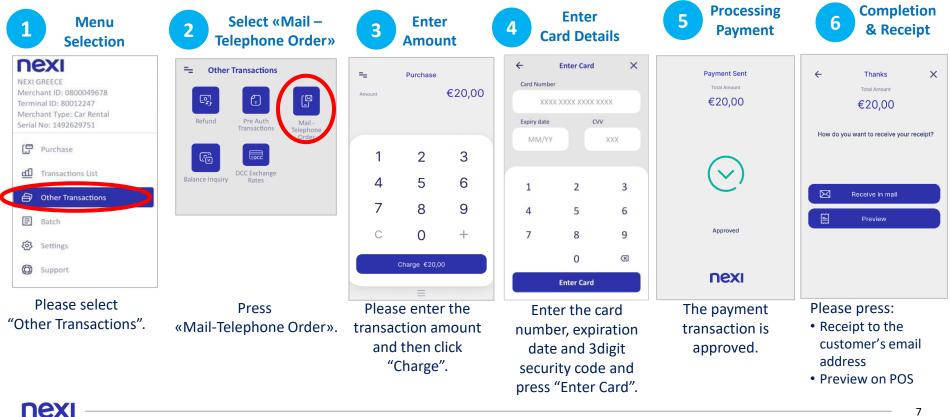
approved.

- Receipt to the customer's email address
- Preview on POS

4. MOTO Purchase (Mail – Telephone Order)



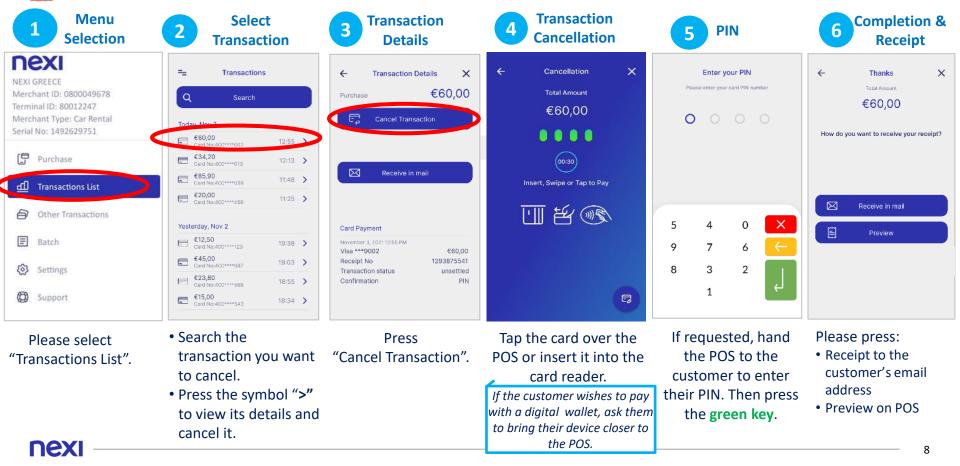
MOTO is available upon request and is subject to approval.



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5. Transaction Cancellation (Void)

Only for transactions in the current batch



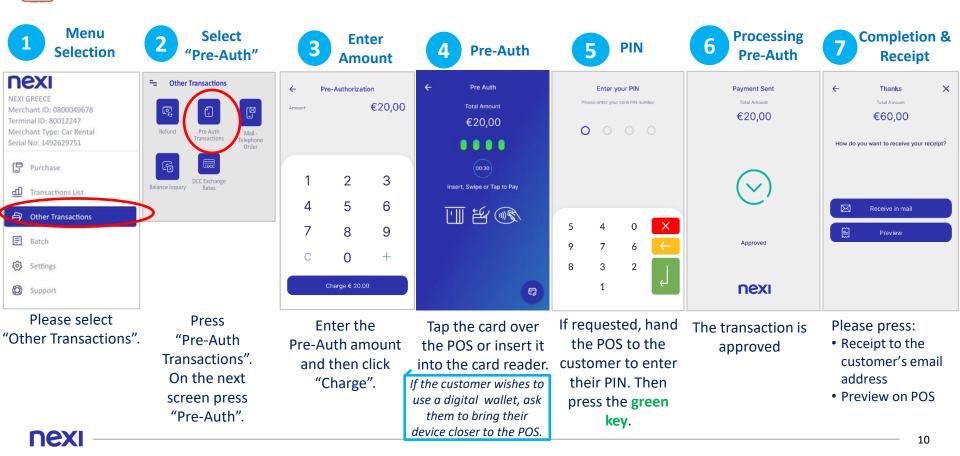
6. Refund **Completion &** Processing Select Menu Enter Refund PIN 6 3 2 4 Receipt Refund "Refund" **Selection** Amount nexi Other Transactions ← Х Refund Thanks Payment Sent ← Refund Enter your PIN NEXI GREECE Please onter your card PIN number Total Amount €60.00 Total Amount Amount Merchant ID: 0800049678 [⊠ G €20.00 €20,00 €60,00 Terminal ID: 80012247 0 Merchant Type: Car Rental Mail -Serial No: 1492629751 ransactions Telephone How do you want to receive your receipt? Order Purchase 00:30 2 3 \sim Insert, Swipe or Tap to Pay B Transactions List Balance Inquiry Rates 4 5 6 Receive in mail Other Transactions X 5 4 0 7 8 9 Preview E Batch Approved 7 6 9 0 +Settings 8 3 2 Charge € 60.00 1 nexi C Support 0 Please select If requested, Enter the amount Tap the card over Press The refund is Please press: "Other Transactions". to be refunded and the POS or insert it hand the POS to "Refund". approved. Receipt to the then click "Charge". into the card the customer to customer's email enter their PIN. reader. address If the customer wishes Then press the If installments and/or Preview on POS to pay with a digital DCC are supported, green key. wallet, ask them to the relevant screens bring their device closer will appear.

to the POS.

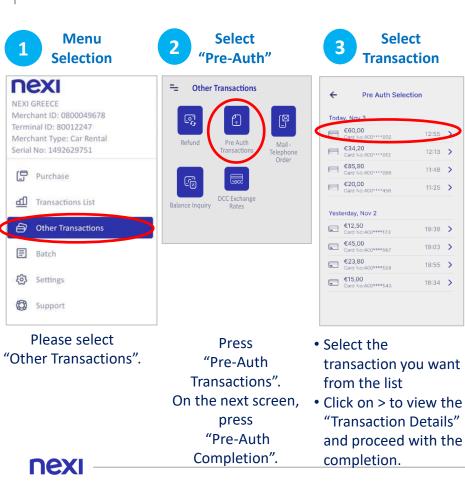
7. Pre-Authorization

R

This transaction is available to specific merchant categories (hotels, travel agencies, car rentals etc).

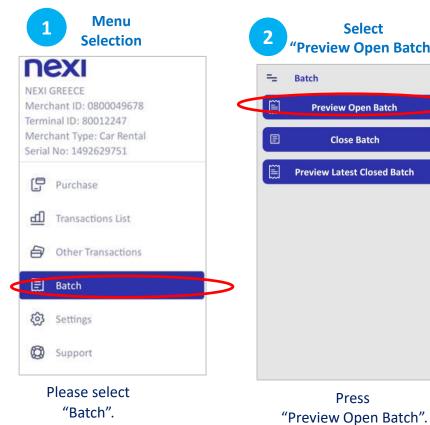


8. Pre-Authorization Completion



4 Pre-Auth Completion	5 PIN	6 Completion & Receipt
← Pre Auth Completion Total Amount €60,00	Enter your PIN Please enter your card PIN number	← Thanks × Total Amount €60,00
00:30 Insert, Swipe or Tap to Pay		How do you want to receive your receipt?
L. R. C.	5 4 0 ×	Receive in mail
Ę	8 3 2 1	
Tap the card over the POS or insert it into the card reader. If the customer wishes to use a digital wallet, ask them to bring their device closer to the POS.	If requested, han the POS to the customer to ente their PIN. Then pre the green key .	Receipt to the customer's email

9. Preview Open Batch



	Select "Preview Open Batch"	
-	Batch	
~1	Preview Open Batch	>
1	Close Batch	
]	Preview Latest Closed Batch	
	Press	

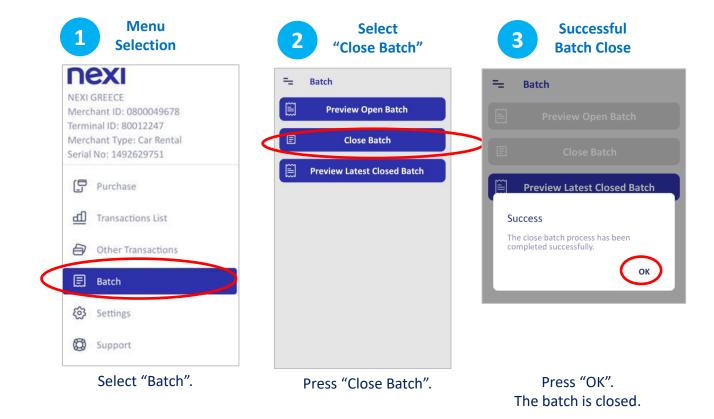
	023 17:06:19 TID: 8001224 TCH: 29	
← Preview O	pen	
16/08/2	2023 17:06	5:19
MID: 0800049678		TID: 8001224
BA	TCH: 29	
1	TOTAL	
16/08/2023 17:06 IID: 0800049678 BATCH: 29 TOTAL otal transactions: otal amount otal tip amount: otal urchase 2 ancellation 2 efund 0	•	
Total amount		
Total		€ 0,0
Purchase	2	€ 0,3
Cancellation	2	
Refund	-	
Refund Cancellation	0	€ 0.0
-		

Preview Open Batch

The open batch appears on screen.

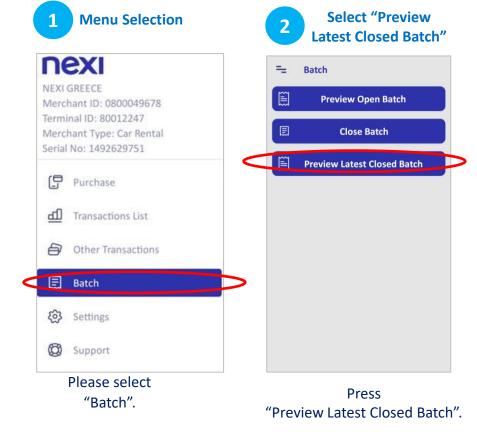
10. Close Batch

It is recommended to run daily, if transactions are made.



11. Preview Latest Closed Batch





	-	Latest Batch			
← Preview Closed					
16/08/2	2023 17:1	13:50			
MID: 0800049678		TID: 80012248			
BA	TCH: 42	2			
1	TOTAL				
Total transactions:		2			
Total amount		€ 0,00			
Total tip amount:		€ 0,00			
Total		€ 0,00			
Purchase	1	€ 0,11			
Cancellation	1	€ 0,11			
Refund	0	€ 0,00			
Refund Cancellation	0	€ 0,00			

The latest closed batch appears on screen.

Short Transaction Guide - Nexi SmartPOS[®] Mini PAX A50 [1/2]

TRA	ANSACTION TYPE		TRANSACTION FLOW
	PURCHASE	1 SELECT "PAY" FROM THE MENU	2 AMOUNT AND PRESS "CHARGE" 3 CARD READING (CONTACTLESS / CHIP & IF REQUESTED) PIN/ MAGNETIC) 5 COMPLETION & RECEIPT (VIA EMAIL OR PREVIEW ON SCREEN)
، گ	PURCHASE WITH INSTALLMENTS UPON AVAILABILITY	1 SELECT "PAY" FROM THE MENU	2 ENTER THE AMOUNT AND PRESS "CHARGE" 3 ENTER NUMBER OF INSTALLMENTS OR "0" 4 CARD READING (CONTACTLESS / CHIP & PIN/ MAGNETIC) 5 ENTER PIN (IF REQUESTED) 6 COMPLETION & RECEIPT (VIA EMAIL OR PREVIEW ON SCREEN)
r	PURCHASE WITH TIP UPON AVAILABILITY	1 SELECT "PAY" FROM THE MENU"	2 ENTER THE AMOUNT AND PRESS "CHARGE" 3 ENTER TIP AMOUNT (FROM SELECTION) OR "NO TIP" OPTION 4 CARD READING (CONTACTLESS / CHIP & PIN/ MAGNETIC) 5 ENTER PIN (IF REQUESTED) 6 COMPLETION & RECEIPT (VIA EMAIL OR PREVIEW ON SCREEN)
_	VOID ONLY FOR TRANSACTIONS IN THE CURRENT BATCH	1 SELECT "TRANSACTION LIST" FROM THE MENU	2 SELECT THE TRANSACTION YOU WANT TO CANCEL . PRESS THE SYMBOL" >" TO VIEW THE TRANSACTION DETAILS AND CANCEL IT. 3 PRESS 4 CARD READING (CONTACTLESS / CHIP (CONTACTLESS / CHIP TRANSACTION" & PIN/ MAGNETIC) 4 CARD READING (CONTACTLESS / CHIP TRANSACTION" & PIN/ MAGNETIC)
€	REFUND	1 SELECT "OTHER TRANSACTIONS" FROM THE MENU	2 PRESS "REFUND" 3 ENTER REFUND AMOUNT <i>if supported installments and/or dcc</i> <i>the relevant menu will follow.</i> 4 CARD READING 5 ENTER PIN (IF REQUESTED) 6 COMPLETION & RECEIPT (VIA EMAIL (CONTACTLESS / CHIP & (IF REQUESTED) PIN/ MAGNETIC) 6 COMPLETION & RECEIPT (VIA EMAIL 0 R PREVIEW ON SCREEN)
-M	CLOSE BATCH IS RECOMMENDED TO RUN DAILY, IF ANSACTIONS ARE MADE	1 SELECT "BATCH" FROM THE MENU	2 PRESS 3 CLOSE BATCH IS COMPLETED. "CLOSE BATCH"

210 62 44 300-



Short Transaction Guide - Nexi SmartPOS[®] Mini PAX A50

TRANSACTION TYPE		TRANSACTION	IFLOW	
MOTO PURCHASE (Mail - Telephone Order) UPON AVAILABILITY	1 SELECT "OTHER TRANSACTIONS" FROM THE MENU ORDER"			
Currency Conversion) UPON AVAILABILITY	1 SELECT "PAY" 2 ENTER FROM THE MENU AMOUNT	3 CARD READING (CONTACTLESS/ CHIP & PIN/ MAGNETIC) 4 HAND THE POS TO T SELECT CURRENCY. C CONVERSION AMOU DISPLAYED	CURRENCY (IF REQUESTED) EMAIL OR PREVIE	
VPON AVAILABILITY	1 SELECT "OTHER TRANSACTIONS" FROM THE MENU 2 PRESS "PRE-AUTH TRANSACTION	3 PRESS 4 ENTER AMOUNT "PRE-AUTH" AND PRESS "CHARGE"	5 CARD READING 6 ENTER PIN 7 COMPLETION & (CONTACTLESS/ (IF REQUESTED) EMAIL OR PREVI CHIP & PIN/ MAGNETIC)	
FOR PRE-AUTHORIZATION COMPLETION FOR PRE-AUTHORIZED TRANSACTIONS ONLY	1 SELECT "OTHER 2 PRESS TRANSACTIONS" "PRE-AUTH FROM THE MENU TRANSACTIONS	3 PRESS 4 SELECT THE "PRE-AUTH PRE-AUTHORIZED DNS" COMPLETION" TRANSACTION TO COMPLETE COMPLETE	5 CARD READING 6 ENTER PIN 7 COMPLETION & (CONTACTLESS/ (IF REQUESTED) EMAIL OR PREVI CHIP & PIN/ MAGNETIC)	•
PREVIEW OPEN BATCH	1 SELECT "BATCH" 2 PRESS FROM THE "PREVIEW MENU OPEN BATCH"	3 PREVIEW THE OPEN BATCH ON THE POS % SCREEN		
PREVIEW LATEST	1 SELECT "BATCH" 2 PRESS FROM THE MENU. "PREVIEW LAT CLOSED BATCH	CLOSED BATCH ON THE		
			2 2	10 62 44 300-

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